LOUISIANA STATE UNIVERSITY

Louisiana State University
Office of Accounting Services
Sponsored Program Accounting
240 Thomas Boyd Hall

# REQUEST TO ESTABLISH TENTATIVE GRANT | LSUAM AS494

## Disclaimers

- F&A will not calculate on expenditures posted to tentative grants until the grant is tied to an award.
- Payroll charges for an employee with a home company that differs from the company specified in the grant name **SHOULD NOT** be charged to the requested grant.

## Proposal/Grant Information

| | | | |
|---|---|---|---|
| Principal Investigator(s) | | | |
| Co-Principal Investigator(s) | | | |
| Project Title | | | |
| Sponsor | | Proposal | |
| Sub-k Grant(s) Needed ☐ | Sub-k Name(s) | | |
| Fringe Benefit Rate | ☐ Not Allowed | Tuition Remission Rate | ☐ Not Allowed |
| Requested By | | Cost Center ID(s) | |
| Contact Phone | | Contact E-mail | |

☐ Current Significant Financial Interest (SFI) disclosures have been made by the PI, all Co-PIs and any other responsible personnel.
☐ No pending compliance issues (e.g., IRB, IACUC, IBRDS, radiation safety, export control) exist.

## Function/Purpose

Please check all that apply as separate Grants are required for each function identified.

☐ Instruction | FN10 ☐ Academic Support | FN40 ☐ Institutional Support | FN70
☐ Research | FN20 ☐ Student Services | FN60 ☐ Operations of Plant & Maintenance | FN80
☐ Public Service | FN30 ☐ Scholarship/Fellowship | FN90 ☐ Hospital | FN95

## Approvals

The department is responsible for all charges if the agreement is not fully executed or if charges are incurred prior to the established begin date. ***Once approved, please forward the completed form to osp@lsu.edu.***

| | | |
|---|---|---|
| Department Head | Print Name | Date |
| Office of Sponsored Programs | Print Name | Date |

## Sponsored Program Accounting *(for internal use only)*

| | | | |
|---|---|---|---|
| Grant Name | | | |
| Grant ID | | Fund | |
| Grant Manager | | | |

☐ All Grants ☐ Cost Share ☐ LSUAM Grants Fringe Group 6 (36%) ☐ LSUAM Grants TR Group 7 (38%)
☐ Tentative ☐ Subawards ☐ Grants GA Health Insurance ☐ _____